

28th February 2022

AGENDA

Dear Councillor

You are summoned to a meeting of the:

Finance and Audit Committee
on Monday 7th March 2022 at 7pm
to be held at the Civic Centre, Sambourne Road, Warminster.

Membership:

Cllr Brett (East) Chairman	Cllr Parks (North)
Cllr Cooper (Broadway) Vice Chairman	Cllr Syme (Broadway)
Cllr Jeffries (North)	Cllr Robbins (East)
Cllr Keeble (West)	

Copied to all other members for information.

Members of the public are warmly welcome to attend meetings of the Council and its committees, unless excluded owing to the confidential nature of the business.

If you wish to address members in public participation via a written submission, please contact admin@warminster-tc.gov.uk at least a day prior to the meeting to enable this to be facilitated. If you wish to view the meeting, please see the link on the Warminster Town Council website www.warminster-tc.gov.uk in the meetings diary.

Yours sincerely



Tom Dommett CiLCA
Town Clerk and Responsible Financial Officer

1. **Apologies for Absence**

To receive and accept apologies, including reason for absence, from those unable to attend.

2. **Declarations of Interest**

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

3.1 To approve as a correct record, the minutes of the Finance and Audit Committee meeting held on Tuesday 4th January 2022; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Finance and Audit Committee meeting held on Tuesday 4th January 2022.

4. **Chairman's Announcements**

To note any announcements made by the Chairman.

5. **Questions**

To receive questions from members of the committee submitted in advance to the Clerk. Members are requested to submit any financial questions at least 48 hours in advance of the meeting.

***Standing Orders will be suspended
to allow for public participation.***

6. **Public Participation**

To enable members of the public to address the committee with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The Chairman may read any statements submitted in advance by members of the public.

***Standing Orders will be reinstated
following public participation.***

7. **Reports from Unitary Authority Members**

To note reports provided which are relevant to this committee.

8. **Financial Information**

8.1 **To note the reconciliations for December 2021 and January 2022; the Chairman to sign and verify against the bank statements seen.
(See attached)**

8.2 **To note the accounts to 31st January 2022. (See attached)**

8.3 **To receive the variance report to 31st January 2022. (See attached)**

8.4 **To approve the list of payments made in December 2021 and January 2022 and the Chairman to sign. (See attached.)**

- 8.5 To approve the petty cash schedule to 28th February 2022. (See attached)
- 8.6 To note that internal transfers were made between the Instant Access Account and the Current Account since the last report.

	Amount
14.02.2022	£10,000

9. **Warminster Foodbank Lease at Dewey House**

Warminster Foodbank has been leasing space at Dewey House since 2012. The lease was renewed for five years in 2017 and is due to end on 31st March 2022. In view of the possible move of CCTV from Dewey House to the Community Hub Building it is thought not advisable to enter into a long lease at this stage.

The foodbank is a non-profit making charity run entirely by volunteers to help local people in crisis.

Members are asked to approve the continuation of a lease to the foodbank operation at Dewey House for a further year and to maintain the rent at the current level of £600 per calendar month.

10. **Communications**

The members to decide on items requiring a press release and to nominate a speaker for any item on the agenda if required.

Date of next scheduled meeting: Tuesday 3rd May 2022

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

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The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	290,703.70
Payments In	26,490.46
Payments Out	89,032.08
Closing Balance	228,162.08

Interest Rate - Valid as at end date of the statement period
0.01% AER

International Bank Account Number

GB85HBUK40452321136496

Branch Identifier Code

HBUKGB4161U

1 December to 31 December 2021

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

21136496 492

Your Business Money Manager details

Date	Payment type and details	Paid out	Paid in	Balance
30 Nov 21	BALANCE BROUGHT FORWARD			290,703.70
01 Dec 21	TFR TRANSFER 91001000	7,926.48		282,777.22
02 Dec 21	TFR TRANSFER 91001000	20,739.90		262,037.32
03 Dec 21	TFR TRANSFER 91001000	3,043.80		258,993.52
06 Dec 21	TFR TRANSFER 91001000	292.38		258,701.14
07 Dec 21	TFR TRANSFER 91001000	5,012.81		253,688.33
08 Dec 21	TFR TRANSFER 91001000		654.00	254,342.33
09 Dec 21	TFR TRANSFER 91001000		69.40	254,411.73
10 Dec 21	TFR TRANSFER 91001000	266.82		254,144.91
13 Dec 21	TFR TRANSFER 91001000	1,378.68		252,766.23
14 Dec 21	TFR TRANSFER 91001000	8,044.08		244,722.15
15 Dec 21	TFR TRANSFER 91001000	4,263.97		240,458.18
16 Dec 21	TFR TRANSFER 91001000		491.99	240,950.17
17 Dec 21	TFR TRANSFER 91001000		25,197.55	266,147.72
20 Dec 21	TFR TRANSFER 91001000	2,884.77		263,262.95
21 Dec 21	TFR TRANSFER 91001000		77.52	263,340.47
22 Dec 21	TFR TRANSFER 91001000	7,401.63		255,938.84
23 Dec 21	TFR TRANSFER 91001000	26,008.81		229,930.03
24 Dec 21	TFR TRANSFER 91001000	475.51		229,454.52
29 Dec 21	TFR TRANSFER 91001000	377.93		229,076.59
30 Dec 21	TFR TRANSFER 91001000	710.54		228,366.05
31 Dec 21	TFR TRANSFER 91001000	203.97		228,162.08
31 Dec 21	BALANCE CARRIED FORWARD			228,162.08

1 December to 31 December 2021

Your Statement

Account Name
Warminster Town Council

Sortcode **Account Number** **Sheet Number**
40-45-23 91001000 256

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,236.30
	CR CASH IN P.O. DEC16			
	8-10 THREE H@10:58			
	465941XXXXX8085			
17 Dec 21	TFR TRANSFER 21136496	491.99	255.69	5,000.00
	CR AGE UK WILTSHIRE -		41.00	
	CR WILTSHIRE COUNCIL		47,838.15	
	BP CHRISTMAS LIGHT 21			
	WHEELERS			
	BIB BACS PAYMENT	18,751.32		
	BP SLA			
	WCR			
	BIB BACS PAYMENT	2,500.00		
	BP WARMINSTER			
	DCK BEAVERS LTD			
	BIB BACS PAYMENT	1,215.53		
	DD ATOS RE FUELGENIE	195.77		
	BP COATES & PARKER			
	Journal -13 weeks	18.98		
20 Dec 21	TFR TRANSFER 21136496	25,197.55		5,000.00
	CR MV- 21574633 -1512		126.00	
	DD OFFICE EVOLUTION	219.00		
	DD PARAGON	2,467.51		
	BP OFFICE RIGHT			
	93019	52.27		
	CR WORLDPAY 1812		93.80	
	CR WORLDPAY 1712		35.75	
	CR WORLDPAY 1912		83.90	
	BP SLCC ENTERPRISES			
	134023	404.40		
	BP Ross Hillman Ltd			
	73972	55.20		
	BP Imagin Products			
	114712	14.64		
	BP COATES & PARKER			
	A1 Plans	11.20		
21 Dec 21	TFR TRANSFER 21136496		2,884.77	5,000.00
	CR CHQ IN AT 407080		294.60	
	CR MV- 21574633 -1612		11.00	
	DD S/LINE 182533298	37.47		
	DD W/PAY 182266331	49.76		
	DD BOOKER LTD -BK	111.17		
	DR TOTAL CHARGES			
	TO 29NOV2021	29.68		
	TFR TRANSFER 21136496	77.52		5,000.00
	BALANCE CARRIED FORWARD			5,000.00

1 December to 31 December 2021

Your Statement

Account Name

Warminster Town Council

Sortcode Account Number Sheet Number

40-45-23 91001000 257

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,000.00
22 Dec 21	CR MV- 21574633 -1712		•24.00	
	DR CONTRA	• 7,425.63		
	TFR TRANSFER 21136496		• 7,401.63	5,000.00
23 Dec 21	DD VWFS UK LIMITED	• 33.98		
	DR CONTRA	• 25,974.83		
	TFR TRANSFER 21136496		• 26,008.81	5,000.00
24 Dec 21	DD O2	• 201.59		
	DD ATOS RE FUELGENIE	• 273.92		
	TFR TRANSFER 21136496		• 475.51	5,000.00
29 Dec 21	DD ALD AUTOMOTIVE	• 377.93		
	TFR TRANSFER 21136496		• 377.93	5,000.00
30 Dec 21	DD HILLS WASTE SOLUTN	• 470.54		
	SO HUNOT HR	• 240.00		
	TFR TRANSFER 21136496		• 710.54	5,000.00
31 Dec 21	DD ATOS RE FUELGENIE	• 203.97		
	TFR TRANSFER 21136496		• 203.97	5,000.00
31 Dec 21	BALANCE CARRIED FORWARD			5,000.00

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (www.hsbc.co.uk).

Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not applied			Debit interest		21.34%

1 December to 31 December 2021

Your Statement

Account Name

Warminster Town Council

Sortcode Account Number Sheet Number

40-45-23 91001000 254

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			4,037.71
	BP D NAUGHTON ELEC SER			
	11444	• 48.00		
	BP Live and Learn UK			
	789654	• 168.00		
	BP Gary Boon			
	GBS0141	• 78.00		
	BP COATES & PARKER			
	Adverts - 105	• 681.17		
	BP FENLAND LEISURE			
	SIN044212	• 346.32		
	BP ROUNDSTONE CAT			
	3733	• 116.40		
	BP Prosec			
	2247	• 518.40		
	BP Hire Station Ltd			
	10439074	• 204.00		
	BP AMAZON			
	8 invoices	• 173.22		
	CR Sustainable Warmin			
	INV WCC3715		• 252.00	
06 Dec 21	TFR TRANSFER 21136496		• 3,043.80	5,000.00
	DD VWFS UK LIMITED	• 405.53		
	CR WORLDPAY 0512		• 58.15	
	CR WORLDPAY 0412		• 55.00	
07 Dec 21	TFR TRANSFER 21136496		• 292.38	5,000.00
	BP SWAN BUSINESS-879			
	Estate Incomes Ltd			
	BIB BACS PAYMENT	• 4,758.31		
	DD BOOKER LTD -BK	• 254.50		
08 Dec 21	TFR TRANSFER 21136496		• 5,012.81	5,000.00
	CR MV- 21574633 -0312		• 16.50	
	CR WARMINSTER & K9QF			
	WARMINSTER & DISTR		• 600.00	
	CR Bo & Co			
	Bo		• 37.50	
09 Dec 21	TFR TRANSFER 21136496	• 654.00		5,000.00
	CR MV- 21574633 -0612		• 37.90	
	BP DEB'S DANCE			
	WCC3700		• 31.50	
10 Dec 21	TFR TRANSFER 21136496	• 69.40		5,000.00
	DD ATOS RE FUELGENIE	• 413.82		
	CR HOWARD MITCHELL TA			
	WCC3704		• 147.00	
	TFR TRANSFER 21136496		• 266.82	5,000.00
	BALANCE CARRIED FORWARD			5,000.00

1 December to 31 December 2021

Your Statement

Account Name

Warminster Town Council

Sortcode Account Number Sheet Number

40-45-23 91001000 255

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
13 Dec 21	BALANCE BROUGHT FORWARD			5,000.00
	DD GOCARDLESS	• 1,737.68		
	CR F F			
	FALLON INV WCC3705		• 94.50	
	CR WORLDPAY 1212		• 45.30	
	CR WORLDPAY 1112		• 46.20	
	CR Tallann Services			
	INV2055		173.00	
	TFR TRANSFER 21136496		£ 1,378.68	5,000.00
14 Dec 21	DD WEST MERCIA ENERGY	• 632.31		
	DR CONTRA	• 7,935.27		
	BP Home instead			
	WCC3714		• 145.50	
	CR R Poolman			
	ROSIE-ZUMBAWCC3706		• 378.00	
	TFR TRANSFER 21136496		£ 8,044.08	5,000.00
15 Dec 21	DD DIGITAL SPACE	• 23.59		
	DD PROPEL FINANCE PLC	• 66.88		
	DD WILTSHIRE COUNCIL	• 23.00		
	DD WILTSHIRE COUNCIL	• 699.00		
	DD WILTSHIRE COUNCIL	• 536.00		
	DD WILTSHIRE COUNCIL	• 290.00		
	DD WILTSHIRE COUNCIL	• 717.00		
	BP AUDITING SOLUTIONS			
	A7273	• 552.00		
	BP Checkpoint			
	JCW24495	• 116.04		
	BP COATES & PARKER			
	Newspapers	• 5.95		
	BP Dormakaba			
	385652	• 363.72		
	BP JRB ENTERPRISE LTD			
	23306	• 319.68		
	BP Dormakaba			
	385839	• 279.60		
	BP Scarb			
	2464	• 42.66		
	BP Sydenhams Hire			
	583664	• 49.85		
	BP Tudor Environmenta			
	95899	• 59.00		
	BP LISTER WILDER LTD			
	920140	• 120.00		
	TFR TRANSFER 21136496		£ 4,263.97	5,000.00
16 Dec 21	CR ROCK CHOIR LIMITED		• 236.30	
	BALANCE CARRIED FORWARD			5,236.30

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The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	5,000.00
Payments In	141,328.30
Payments Out	141,328.30
Closing Balance	5,000.00

International Bank Account Number

GB17HBUK40452391001000

Branch Identifier Code

HBUKGB4161U

1 December to 31 December 2021

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

91001000 253

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
30 Nov 21	BALANCE BROUGHT FORWARD			5,000.00
01 Dec 21	CR MV- 21574633 -2711		• 46.00	
	DD SCREWFIX DIRECT LT			
	FIRST PAYMENT	• 86.95		
	DD ST ENVIRONMENTASWO	• 5,738.46		
	DD WATER2BUSINESS	• 48.00		
	DD ATOS RE FUELGENIE	• 260.05		
	DD WATER2BUSINESS	• 2,105.50		
	DD WATER2BUSINESS	• 63.50		
	CR Hervin Robin			
	J71 P508 LODGE REN		• 329.98	
02 Dec 21	TFR TRANSFER 21136496		467,926.48	5,000.00
	BP 19579722			
	WPS Hallam			
	BIB BACS PAYMENT	• 20,739.90		
03 Dec 21	TFR TRANSFER 21136496		4620,739.90	5,000.00
	CR CHQ IN AT 407080		762.00	
	BP WHEELERS			
	975524&25&27	• 974.40		
	BP Tudor Environmenta			
	SO0101040	• 85.29		
	BP OFFICE RIGHT			
	92761&68&70	• 539.80		
	BP RIALTUS			
	SM24759	• 70.80		
	BP Prosec			
	2253	• 54.00		
	BALANCE CARRIED FORWARD			4,037.71

**Bank Reconciliation Statement as at 31/12/2021
for Cashbook 1 - Current/Instant Access Bank A/**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access Account	31/12/2021	492	228,162.08
Current Account	31/12/2021	257	5,000.00
			<hr/> 233,162.08
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			233,162.08
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			233,162.08
		Balance per Cash Book is :-	233,162.08
		Difference is :-	0.00

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The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	228,162.08
Payments In	187,856.00
Payments Out	140,215.20
Closing Balance	275,802.88

Interest Rate - Valid as at end date of the statement period
0.01% AER

International Bank Account Number

GB85HBUK40452321136496

Branch Identifier Code

HBUKGB4161U

1 January to 31 January 2022

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

21136496 494

Your Business Money Manager details

Date	Payment type and details	Paid out	Paid in	Balance
31 Dec 21	BALANCE BROUGHT FORWARD			228,162.08
04 Jan 22	TFR TRANSFER 91001000	5,078.39		223,083.69
05 Jan 22	TFR TRANSFER 91001000		681.63	223,765.32
06 Jan 22	TFR TRANSFER 91001000	425.19		223,340.13
07 Jan 22	TFR TRANSFER 91001000		42.00	223,382.13
10 Jan 22	TFR TRANSFER 91001000		716.03	224,098.16
11 Jan 22	TFR TRANSFER 91001000	1,844.34		222,253.82
12 Jan 22	TFR TRANSFER 91001000	4,618.96		217,634.86
13 Jan 22	TFR TRANSFER 91001000	711.32		216,923.54
14 Jan 22	TFR TRANSFER 91001000	17,529.70		199,393.84
15 Jan 22	TFR TRANSFER 91001000		262.50	199,656.34
17 Jan 22	TFR TRANSFER 91001000	1,353.00		198,303.34
18 Jan 22	TFR TRANSFER 91001000	720.60		197,582.74
19 Jan 22	TFR TRANSFER 91001000	2,548.78		195,033.96
20 Jan 22	TFR TRANSFER 91001000	9,949.50		185,084.46
21 Jan 22	TFR TRANSFER 91001000	50,360.58		134,723.88
23 Jan 22	TFR TRANSFER 91001000	49.50		134,674.38
24 Jan 22	TFR TRANSFER 91001000	15,807.15		118,867.23
25 Jan 22	TFR TRANSFER 91001000	25,650.61		93,216.62
26 Jan 22	TFR TRANSFER 91001000		20,993.11	114,209.73
27 Jan 22	TFR TRANSFER 91001000	3,567.58		110,642.15
28 Jan 22	TFR TRANSFER 91001000		100,886.18	211,528.33
31 Jan 22	TFR TRANSFER 91001000		64,274.55	275,802.88
31 Jan 22	BALANCE CARRIED FORWARD			275,802.88

1 January to 31 January 2022

Your Statement

Account Name

Warminster Town Council

Sortcode Account Number Sheet Number

40-45-23 91001000 263

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			2,709.68
	BP OFFICE RIGHT 93492	• 65.38 ✓		
	BP SYDENHAMS I6129639	• 16.68 ✓		
	BP Alvia Ltd 0650&0651	• 1,225.20 ✓		
	CR C Smith Alfia-booking fee		30.00	
28 Jan 22	TFR TRANSFER 21136496		3,567.58 ✓	5,000.00
	CR CHQ IN AT 407080		• 811.50	
	CR FOX LA FOX 6 MARCH		• 99.00	
	BP AMAZON Invoices	• 24.32 ✓		
	CR ADVICE CONFIRMS RBC28012EA2M1N5S CCLA		• 100,000.00	
31 Jan 22	TFR TRANSFER 21136496	100,886.18 ✓		5,000.00
	CR AGE UK WILTSHIRE -		• 35.00	
	CR WILTSHIRE COUNCIL		• 84.00	
	CR MV- 21574633 -2601		• 5.00	
	CR NHS BLOOD TRANSPLA		• 255.00	
	CR HMRC VAT		• 71,563.73	
	BP NEIGHBOURHOOD PLAN Place Studios Ltd			
	BIB BACS PAYMENT 0064	• 2,550.00 ✓		
	BP Kingcombe Stonbury			
	BIB BACS PAYMENT	• 5,627.97 ✓		
	DD HILLS WASTE SOLUTN	• 192.46 ✓		
	SO HUNOT HR	• 240.00 ✓		
	CR F F FALLON INV WCC3727		• 94.50	
	CR WORLDPAY 2901		• 107.05	
	CR WORLDPAY 2801		• 29.30	
	CR WORLDPAY 3001		• 293.40	
	CR Wiltshire Health a			
	PAYMENT OF INVOICE		• 376.00	
	CR R Rees WCC3757		• 42.00	
31 Jan 22	TFR TRANSFER 21136496	64,274.55 ✓		5,000.00
	BALANCE CARRIED FORWARD			5,000.00

1 January to 31 January 2022

Your Statement

Account Name

Warminster Town Council

Sortcode Account Number Sheet Number

40-45-23 91001000 264

Information about the Financial Services Compensation Scheme

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Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not applied			Debit interest		21.34%

1 January to 31 January 2022

Your Statement

Account Name

Warminster Town Council

Sortcode **Account Number** **Sheet Number**
40-45-23 91001000 261

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			7,978.77
	BP Marmax			
	SO041870	• 168.00 ✓		
	BP ROUNDSTONE VENDING			
	29159	• 166.55 ✓		
	BP J P Curtis			
	Seam Construction	• 3,450.00 ✓		
	BP SLCC ENTERPRISES			
	BK204537&538-1	• 78.00 ✓		
	BP OFFICE RIGHT			
	93147&290&308	• 175.12 ✓		
	BP WHEELERS			
	975979	• 151.20 ✓		
	CR UNISON WILTSHIRE A			
	UNISON2		• 174.00	
	CR West Wiltshire Hoc			
	DEP FOR 8/4/22WWHC		• 315.50	
19 Jan 22	TFR TRANSFER 21136496		40 720.60	5,000.00
	DD S/LINE 186702341	• 37.40 ✓		
	DD W/PAY 186516769	• 43.87 ✓		
	DD PARAGON	• 2,467.51 ✓		
20 Jan 22	TFR TRANSFER 21136496		40 2,548.78	5,000.00
	CR MV- 21574633 -1701		• 10.50	
	BP 2114			
	DESIGNER MARK			
	BIB BACS PAYMENT	• 9,960.00 ✓		
21 Jan 22	TFR TRANSFER 21136496		40 9,949.50	5,000.00
	CR MV- 21574633 -1801		• 42.00	
	BP SIN004914			
	Proludic			
	BIB BACS PAYMENT	• 43,538.28 ✓		
	DR CONTRA	• 6,985.06 ✓		
	DR TOTAL CHARGES			
	TO 30DEC2021	• 29.24 ✓		
	CR Wild Events Ltd			
	Wild Pizza Co		150.00	
23 Jan 22	TFR TRANSFER 21136496		40 50,360.58	5,000.00
	BP SLCC ENTERPRISES			
	QL200881-1	• 144.00 ✓		
	CR GORDON M L			
	M.GORDON NERFPARTY		94.50	
24 Jan 22	TFR TRANSFER 21136496		40 49.50	5,000.00
	CR MV- 21574633 -1901		• 5.00	
	BALANCE CARRIED FORWARD			5,005.00

1 January to 31 January 2022

Your Statement

Account Name
Warminster Town Council

Sortcode **Account Number** **Sheet Number**
40-45-23 91001000 262

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,005.00
	BP PLAY AREA FENCING			
	Proludic			
	BIB BACS PAYMENT	10,461.55		
	DD VWFS UK LIMITED	33.98		
	DD TOTALENERGIES G&P	5,832.07		
	CR WORLDPAY 2301		193.60	
	CR WORLDPAY 2101		22.85	
	CR WORLDPAY 2201		149.00	
	CR J Ormshaw			
	AMOREPROSECCO		150.00	
	TFR TRANSFER 21136496		15,807.15	5,000.00
25 Jan 22	DD TOTALENERGIES G&P	1,236.28		
	DD TOTALENERGIES G&P	297.64		
	DD ATOS RE FUELGENIE	138.46		
	DR CONTRA	200.00		
	DR CONTRA	23,838.23		
	CR SOUNDABOUT			
	WILTSHIRE HIRE		60.00	
	TFR TRANSFER 21136496		25,650.61	5,000.00
26 Jan 22	CR MV- 21574633 -2201		2.50	
	CR MV- 21574633 -2101		12.50	
	BP 0060-NO5			
	Kingcombe Stonbury			
	BIB BACS PAYMENT	79,288.95		
	DD ALD AUTOMOTIVE	377.93		
	DD O2	201.59		
	CR Warminster Highbur			
	Highbury FCcivic		132.50	
	BP MF MARTIAL A			
	HALL HIRE		273.04	
	BP MF MARTIAL A			
	HALL HIRE		441.04	
	CR ADVICE CONFIRMS			
	RBC26012HS2FIEGW			
	CCLA		100,000.00	
	TFR TRANSFER 21136496	20,993.11		5,000.00
27 Jan 22	BP Kellys Donkey			
	220501warminster	50.00		
	BP D.A.N. Hire			
	1077WTC01	135.00		
	BP F&S Gibbs			
	014812	396.00		
	BP Radioswap Ltd			
	SI-15696	1,709.32		
	BALANCE CARRIED FORWARD			2,709.68

1 January to 31 January 2022

Your Statement

Account Name

Warminster Town Council

Sortcode Account Number Sheet Number

40-45-23 91001000 259

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,414.38
	CR WORLDPAY 0901		• 248.65	
	CR WORLDPAY 0801		• 9.00	
	CR WORLDPAY 0701		• 2.00	
	CR KIRKPATRICK AM			
	ABI KIRKPATRICK		• 42.00	
11 Jan 22	TFR TRANSFER 21136496	716.03		5,000.00
	DD GOCARDLESS	1,737.68		
	DD ATOS RE FUELGENIE	106.66		
12 Jan 22	TFR TRANSFER 21136496		1,844.34	5,000.00
	BP AMAZON			
	GB240N4CAEUI	24.82		
	BP Bloomin Krackers			
	Flowers	100.00		
	BP Checkpoint			
	ACW08485	116.04		
	BP COATES & PARKER			
	Adverts & Papers	299.02		
	BP CHARLES SAUNDERS			
	654867	204.62		
	BP COMPLETE FIRE SERV			
	904245	155.88		
	BP D NAUGHTON ELECSER			
	11479	168.96		
	BP DCK BEAVERS LTD			
	TPC10010	615.18		
	BP Estate Incomes Ltd			
	2395	1,156.97		
	BP F&S Gibbs			
	014743	336.00		
	BP Melksham Groundcar			
	10859	286.80		
	BP Victoria Moore			
	06746	375.00		
	BP Proludic			
	SIN004970	173.12		
	BP Prosec			
	2277	96.00		
	BP OFFICE RIGHT			
	93143	168.00		
	BP Sydenhams Hire			
	584945	29.17		
	BP WILTSHIRE COUNCIL			
	90395161	533.88		
	BALANCE CARRIED FORWARD			160.54

1 January to 31 January 2022

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 260

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			160.54
	CR HOWARD MITCHELL TA WCC3719		• 220.50	
13 Jan 22	TFR • TRANSFER 21136496		4,618.96	5,000.00
	DD WEST MERCIA ENERGY	• 711.32 ✓		
	TFR TRANSFER 21136496		711.32	5,000.00
14 Jan 22	CR MV- 21574633 -1101		• 5.00	
	BP GBS0152			
	Gary Boon			
	BIB BACS PAYMENT	• 4,800.00 ✓		
	BP PARKING REFUNDS			
	BIB MULTIPLE BENEF			
	BIB BACS PAYMENT	• 424.20 ✓		
	BP 1524			
	Instrom Security			
	BIB BACS PAYMENT	• 3,960.00 ✓		
	DD OFFICE EVOLUTION	• 55.20 ✓		
	DR CONTRA	• 8,295.30 ✓		
	TFR TRANSFER 21136496		17,529.70	5,000.00
15 Jan 22	CR Longleat Ladies Fe		• 262.50	
	LONGLEAT LODGE DEP			
	TFR TRANSFER 21136496	262.50		5,000.00
17 Jan 22	CR CASH IN AT HSBC BANK PLC		• 434.52	
	FROME			
	DD DIGITAL SPACE	• 25.49 ✓		
	DD PROPEL FINANCE PLC	• 66.88 ✓		
	DD PEOPLESFSAFE	115.20		
	DD WILTSHIRE COUNCIL	• 23.00 ✓		
	DD WILTSHIRE COUNCIL	• 699.00 ✓		
	DD WILTSHIRE COUNCIL	• 536.00 ✓		
	DD WILTSHIRE COUNCIL	• 290.00 ✓		
	DD WILTSHIRE COUNCIL	• 717.00 ✓		
	CR R Poolman			
	ROSIE-ZUMBAWCC3720		• 378.00	
	CR WORLDPAY 1601		• 194.80	
	CR WORLDPAY 1501		• 112.25	
	TFR TRANSFER 21136496		1,353.00	5,000.00
18 Jan 22	CR CHQ IN AT 402119		• 744.31	
	CR WESTBURY TOWN COUN		• 3,000.02	
	DD ATOS RE FUELGENIE	• 165.25 ✓		
	CHQ 109579	• 240.31 ✓		
	BP Mr M Curtis			
	17954/18036	• 300.00 ✓		
	BP Gary Boon			
	GBS0136	• 60.00 ✓		
	BALANCE CARRIED FORWARD			7,978.77

074204_031 1/ 12 00006 5459 1216 39700

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	5,000.00
Payments In	423,722.04
Payments Out	423,722.04
Closing Balance	5,000.00

International Bank Account Number

GB17HBUK40452391001000

Branch Identifier Code

HBUKGB4161U

1 January to 31 January 2022

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

91001000 258

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
31 Dec 21	BALANCE BROUGHT FORWARD			5,000.00
04 Jan 22	DD ST ENVIRONMENTASW0	2,785.84		
	DD VWFS UK LIMITED	405.53		
	DD WATER2BUSINESS	48.00		
	DD WATER2BUSINESS	2,105.50		
	DD WATER2BUSINESS	63.50		
	CR Hervin Robin			
	J71 P508 LODGE REN		329.98	
05 Jan 22	TFR TRANSFER 21136496		5,078.39	5,000.00
	CR THE AVENUE SURGERY 26666		57.00	
	DD BOOKER LTD -BK	135.37		
	CR Warminster Lions C			
	Dis'd Picnic Bench		760.00	
06 Jan 22	TFR TRANSFER 21136496	681.63		5,000.00
	DD GRENKELEASING LIM	318.89		
	DD GRENKELEASING LIM	111.60		
	CR GROSS INTEREST			
	TO 05JAN2022			
	FOR ACCOUNT			
	404523 21136496		5.30	
07 Jan 22	TFR TRANSFER 21136496		425.19	5,000.00
	CR MV- 21574633 -0401		42.00	
	TFR TRANSFER 21136496	42.00		5,000.00
10 Jan 22	CR MV- 21574633 -0501		5.00	
	DD SCREWFIX DIRECT LT			
	FIRST PAYMENT	190.62		
	CR WARMINSTER & K9QF			
	WARMINSTER & DISTR		600.00	
	BALANCE CARRIED FORWARD			5,414.38

**Bank Reconciliation Statement as at 31/01/2022
for Cashbook 1 - Current/Instant Access Bank A/**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access Account	31/01/2022	494	275,802.88
Current Account	31/01/2022	263	5,000.00
			<hr/> 280,802.88
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			280,802.88
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			280,802.88
		Balance per Cash Book is :-	280,802.88
		Difference is :-	0.00

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Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & Assets								
101 Council Administration								
1176 Precept	0	1,275,599	1,275,599	0			100.0%	
1190 Interest Receivable	5	282	2,000	1,718			14.1%	
1193 Miscellaneous Income	0	17	0	(17)			0.0%	
1300 Dog Bag Sales	56	644	1,500	856			43.0%	
Council Administration :- Income	62	1,276,542	1,279,099	2,557			99.8%	0
4001 Salaries	11,150	136,091	207,050	70,959		70,959	65.7%	
4008 Training	212	1,007	2,500	1,493		1,493	40.3%	
4009 Travel	21	102	200	98		98	50.9%	
4010 Health & Safety	0	0	500	500		500	0.0%	
4013 Rent Payable (Internal)	3,100	31,000	37,200	6,200		6,200	83.3%	
4020 Consumables & Other Expenses	6	970	1,500	530		530	64.7%	
4022 Postage & Telephone	69	522	3,000	2,478		2,478	17.4%	
4023 Printing & Stationery	18	425	600	175		175	70.8%	
4024 Photocopier Charges	359	1,796	1,500	(296)		(296)	119.8%	
4025 IT (Website & Email)	10,569	17,990	18,000	10		10	99.9%	
4027 Subscriptions and Publications	0	2,826	3,500	674		674	80.8%	
4028 Insurance	0	13,542	9,500	(4,042)		(4,042)	142.6%	
4029 Licences	0	816	850	34		34	96.0%	
4030 Recruitment Advertising	300	1,512	1,500	(12)		(12)	100.8%	
4036 Repairs and Renewals	0	0	250	250		250	0.0%	
4040 Equipment/Furniture	0	45	250	205		205	17.9%	
4056 Accountancy Fees	445	8,081	15,000	6,919		6,919	53.9%	
4057 Audit Fees	0	460	2,860	2,400		2,400	16.1%	
4058 Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4059 Other Professional Fees	200	2,800	2,400	(400)		(400)	116.7%	
4060 Bank Charges	29	(227)	1,500	1,727		1,727	(15.2%)	
4101 Purchase Dog Bags	0	514	0	(514)		(514)	0.0%	
Council Administration :- Indirect Expenditure	26,477	220,272	310,660	90,388	0	90,388	70.9%	0
Net Income over Expenditure	(26,416)	1,056,270	968,439	(87,831)				
102 Civic and Democratic								
1005 Rent Received	0	600	0	(600)			0.0%	
Civic and Democratic :- Income	0	600	0	(600)				0
4025 IT (Website & Email)	350	3,147	0	(3,147)		(3,147)	0.0%	
4033 Advertising	0	672	1,500	828		828	44.8%	
4080 Mayoral Expenses	0	(2,811)	1,000	3,811		3,811	(281.1%)	

Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4082 Town Crier	0	0	1,000	1,000		1,000	0.0%	
4086 Civic Regalia	0	0	200	200		200	0.0%	
4110 Elections	0	0	20,000	20,000		20,000	0.0%	
5319 Tfr from Elections Reserve	0	0	(18,963)	(18,963)		(18,963)	0.0%	
6319 Tfr to Elections Reserve	0	5,000	5,000	0		0	100.0%	
Civic and Democratic :- Indirect Expenditure	350	6,008	9,737	3,729	0	3,729	61.7%	0
Net Income over Expenditure	(350)	(5,408)	(9,737)	(4,329)				
103 Policy and Communications								
4033 Advertising	107	786	1,000	214		214	78.6%	
4034 Newsletter	0	523	2,000	1,477		1,477	26.2%	
4084 Town Consultations/Promotions	0	0	4,000	4,000		4,000	0.0%	
Policy and Communications :- Indirect Expenditure	107	1,310	7,000	5,690	0	5,690	18.7%	0
Net Expenditure	(107)	(1,310)	(7,000)	(5,690)				
104 Council Events								
1701 Christmas Events Income	0	2,156	3,500	1,344			61.6%	
Council Events :- Income	0	2,156	3,500	1,344			61.6%	0
4008 Training	0	(60)	0	60		60	0.0%	
4032 Adverts - Events	0	0	1,000	1,000		1,000	0.0%	
4081 Civic Events	758	1,039	2,000	961		961	51.9%	
4087 Civic Service	0	0	500	500		500	0.0%	
4706 Christmas Lights	82	16,982	20,000	3,018		3,018	84.9%	
4720 Remembrance Service	0	905	1,000	95		95	90.5%	
Council Events :- Indirect Expenditure	841	18,865	24,500	5,635	0	5,635	77.0%	0
Net Income over Expenditure	(841)	(16,709)	(21,000)	(4,291)				
107 Grants and Projects								
1180 Grants Recieved	0	8,300	0	(8,300)			0.0%	
Grants and Projects :- Income	0	8,300	0	(8,300)				0
4700 Grants - Large	0	32,922	15,000	(17,922)		(17,922)	219.5%	
4703 WCR Community Radio SLA	0	10,000	10,000	0		0	100.0%	
4704 Warminster Community Hub SLA	0	6,000	6,000	0		0	100.0%	
4707 Catenary Cable Maintenance DON	0	82	0	(82)		(82)	0.0%	
4710 Enterprise Warminster	424	1,076	2,100	1,024		1,024	51.2%	
4712 Grant - Warminster Carnival	0	0	3,500	3,500		3,500	0.0%	
4714 Neighbourhood Planning	2,125	2,125	14,691	12,566		12,566	14.5%	

Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4715 INSPIRE	0	0	3,500	3,500		3,500	0.0%	
4718 Warminster Wobble	0	0	3,000	3,000		3,000	0.0%	
5351 Tfr From CIL 17/18	0	(4,912)	(4,912)	(0)		(0)	100.0%	
5352 Tfr from CIL 18/19	0	(5,088)	(9,779)	(4,691)		(4,691)	52.0%	
Grants and Projects :- Indirect Expenditure	2,549	42,205	43,100	895	0	895	97.9%	0
Net Income over Expenditure	(2,549)	(33,905)	(43,100)	(9,195)				
<u>201</u> <u>CCTV</u>								
1201 CCTV-Dewey Trust Grant	0	5,000	5,000	0			100.0%	
1204 CCTV-Army Grant	0	0	500	500			0.0%	
1205 CCTV-West Wilts Tr Estate Fees	1,432	8,230	5,800	(2,430)			141.9%	
1206 CCTV-Westbury TC Fees	2,500	7,501	10,205	2,704			73.5%	
CCTV :- Income	3,932	20,731	21,505	774			96.4%	0
4001 Salaries	4,996	47,636	58,900	11,264		11,264	80.9%	
4008 Training	0	1,231	1,000	(231)		(231)	123.0%	
4014 Electricity and Gas	0	(200)	400	600		600	(50.0%)	
4020 Consumables & Other Expenses	0	104	100	(4)		(4)	103.7%	
4021 BT Redcare	0	13,591	13,600	9		9	99.9%	
4022 Postage & Telephone	29	494	100	(394)		(394)	493.9%	
4023 Printing & Stationery	0	35	200	165		165	17.3%	
4024 Photocopier Charges	0	1	0	(1)		(1)	0.0%	
4025 IT (Website & Email)	0	83	0	(83)		(83)	0.0%	
4028 Insurance	0	845	1,150	305		305	73.5%	
4029 Licences	0	380	1,100	720		720	34.5%	
4036 Repairs and Renewals	872	10,584	11,500	916		916	92.0%	
4037 Maintenance Contracts	24	5,312	4,000	(1,312)		(1,312)	132.8%	
4040 Equipment/Furniture	0	48	100	52		52	48.0%	
4059 Other Professional Fees	0	3,300	0	(3,300)		(3,300)	0.0%	
5325 Tfr from CCTV	0	(3,300)	(12,745)	(9,445)		(9,445)	25.9%	
CCTV :- Indirect Expenditure	5,921	80,143	79,405	(738)	0	(738)	100.9%	0
Net Income over Expenditure	(1,989)	(59,412)	(57,900)	1,512				
<u>202</u> <u>Dewey House</u>								
1005 Rent Received	600	5,400	7,200	1,800			75.0%	
Dewey House :- Income	600	5,400	7,200	1,800			75.0%	0
4011 Rates	536	5,598	5,425	(173)		(173)	103.2%	
4012 Water Rates	0	0	200	200		200	0.0%	
4014 Electricity and Gas	1,030	3,879	4,500	621		621	86.2%	

Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4020 Consumables & Other Expenses	56	191	200	9		9	95.4%	
4025 IT (Website & Email)	158	632	0	(632)		(632)	0.0%	
4028 Insurance	0	1,071	1,500	429		429	71.4%	
4036 Repairs and Renewals	70	1,842	1,500	(342)		(342)	122.8%	
4037 Maintenance Contracts	152	724	1,250	526		526	57.9%	
Dewey House :- Indirect Expenditure	2,003	13,936	14,575	639	0	639	95.6%	0
Net Income over Expenditure	(1,403)	(8,536)	(7,375)	1,161				
<u>499 Capital Expenditure</u>								
1179 Donations Received	760	760	0	(760)			0.0%	
1184 Capital Grants	5,924	249,637	0	(249,637)			0.0%	
1710 CIL Receipts	0	87,426	0	(87,426)			0.0%	
Capital Expenditure :- Income	6,684	337,823	0	(337,823)				0
4901 Loan Repayment Capital	0	12,167	24,633	12,466		12,466	49.4%	
4902 Loan Repayment Interest	0	7,634	14,969	7,335		7,335	51.0%	
4915 CAP - Town Park	0	36,282	0	(36,282)		(36,282)	0.0%	
4917 CAP - IT Equipment	688	3,852	0	(3,852)		(3,852)	0.0%	
4918 CAP-CCTV Radios	1,424	1,424	0	(1,424)		(1,424)	0.0%	
4919 CAP - Street Furniture	1,013	1,013	0	(1,013)		(1,013)	0.0%	
4920 CAP - Capital Projects	0	8,718	0	(8,718)		(8,718)	0.0%	
4921 CAP - Vehicles & Equipment	0	4,346	0	(4,346)		(4,346)	0.0%	
4928 CAP - Play Equipment	0	1,556	0	(1,556)		(1,556)	0.0%	
4933 CAP - Town Park Splash Pad	5,924	299,637	0	(299,637)		(299,637)	0.0%	
5315 Tfr from Capital Projects	(2,112)	(56,179)	0	56,179		56,179	0.0%	
5338 Tfr from EMR Play Area	(1,013)	(1,013)	0	1,013		1,013	0.0%	
5352 Tfr from CIL 18/19	0	(50,000)	0	50,000		50,000	0.0%	
6306 Tfr to EMR CIL	0	87,426	0	(87,426)		(87,426)	0.0%	
6307 Tfr to EMR Play Area	760	760	0	(760)		(760)	0.0%	
6315 Tfr to Capital Projects	0	100,000	100,000	0		0	100.0%	
Capital Expenditure :- Indirect Expenditure	6,684	457,624	139,602	(318,022)	0	(318,022)	327.8%	0
Net Income over Expenditure	0	(119,801)	(139,602)	(19,801)				
Finance & Assets :- Income	11,278	1,651,552	1,311,304	(340,248)			125.9%	
Expenditure	44,933	840,362	628,579	(211,783)	0	(211,783)	133.7%	
Movement to/(from) Gen Reserve	(33,655)	811,190						

Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Open Spaces & Services								
209 Outside Services								
4001 Salaries	14,994	141,824	188,050	46,226		46,226	75.4%	
4007 Uniform	0	1,465	900	(565)		(565)	162.8%	
4008 Training	1,350	1,905	1,500	(405)		(405)	127.0%	
4020 Consumables & Other Expenses	0	1,296	0	(1,296)		(1,296)	0.0%	
4022 Postage & Telephone	117	1,306	0	(1,306)		(1,306)	0.0%	
4024 Photocopier Charges	0	0	0	(0)		(0)	0.0%	
4025 IT (Website & Email)	103	1,133	0	(1,133)		(1,133)	0.0%	
4028 Insurance	0	501	0	(501)		(501)	0.0%	
4036 Repairs and Renewals	0	2,634	0	(2,634)		(2,634)	0.0%	
4040 Equipment/Furniture	114	1,194	250	(944)		(944)	477.5%	
4042 Vehicle Costs	800	14,674	12,500	(2,174)		(2,174)	117.4%	
4044 Tree Works	153	736	0	(736)		(736)	0.0%	
Outside Services :- Indirect Expenditure	17,630	168,668	203,200	34,532	0	34,532	83.0%	0
Net Expenditure	(17,630)	(168,668)	(203,200)	(34,532)				
210 Town Park								
1006 Rent - 23 Weymouth St	330	3,300	3,960	660			83.3%	
1020 Town Park Events Income	0	50	4,000	3,950			1.3%	
1550 Boats Income	0	0	4,500	4,500			0.0%	
Town Park :- Income	330	3,350	12,460	9,110			26.9%	0
4001 Salaries	0	0	15,000	15,000		15,000	0.0%	
4012 Water Rates	467	7,891	14,000	6,109		6,109	56.4%	
4014 Electricity and Gas	300	2,055	2,500	445		445	82.2%	
4020 Consumables & Other Expenses	0	1,115	300	(815)		(815)	371.6%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4028 Insurance	0	893	1,250	357		357	71.4%	
4035 Refuse Collection\Bin Emptying	175	4,284	0	(4,284)		(4,284)	0.0%	
4036 Repairs and Renewals	4,423	5,644	10,000	4,356		4,356	56.4%	
4037 Maintenance Contracts	0	480	0	(480)		(480)	0.0%	
4040 Equipment/Furniture	0	1,943	5,000	3,057		3,057	38.9%	
4044 Tree Works	0	2,801	0	(2,801)		(2,801)	0.0%	
4085 Town Park Events	0	0	6,500	6,500		6,500	0.0%	
Town Park :- Indirect Expenditure	5,365	27,104	54,650	27,546	0	27,546	49.6%	0
Net Income over Expenditure	(5,035)	(23,754)	(42,190)	(18,436)				

Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
211 Open Spaces								
4038 Grounds Maintenance	240	813	0	(813)		(813)	0.0%	
4040 Equipment/Furniture	0	0	250	250		250	0.0%	
4045 Flood Wardens	0	179	0	(179)		(179)	0.0%	
Open Spaces :- Indirect Expenditure	240	992	250	(742)	0	(742)	396.7%	0
Net Expenditure	(240)	(992)	(250)	742				
212 Cemetery and Churchyard								
1212 Burial Fees	558	1,282	1,000	(282)			128.2%	
Cemetery and Churchyard :- Income	558	1,282	1,000	(282)			128.2%	0
4011 Rates	23	226	200	(26)		(26)	112.8%	
4028 Insurance	0	706	950	244		244	74.3%	
Cemetery and Churchyard :- Indirect Expenditure	23	931	1,150	219	0	219	81.0%	0
Net Income over Expenditure	535	351	(150)	(501)				
214 Public Conveniences (TP & CCP)								
4001 Salaries	0	0	8,350	8,350		8,350	0.0%	
4011 Rates	0	(3,593)	0	3,593		3,593	0.0%	
4012 Water Rates	1,032	1,586	2,500	914		914	63.4%	
4014 Electricity and Gas	512	3,110	1,500	(1,610)		(1,610)	207.3%	
4016 Cleaning	123	598	0	(598)		(598)	0.0%	
4020 Consumables & Other Expenses	0	1,202	100	(1,102)		(1,102)	1201.8%	
4028 Insurance	0	126	200	74		74	62.8%	
4036 Repairs and Renewals	280	1,573	1,750	177		177	89.9%	
4040 Equipment/Furniture	0	4	100	96		96	3.9%	
Public Conveniences (TP & CCP) :- Indirect Expenditure	1,947	4,605	14,500	9,895	0	9,895	31.8%	0
Net Expenditure	(1,947)	(4,605)	(14,500)	(9,895)				
215 Street Furniture								
4028 Insurance	0	264	360	96		96	73.3%	
4040 Equipment/Furniture	0	(600)	1,500	2,100		2,100	(40.0%)	
4803 Baskets & Tubs	0	3,334	3,000	(334)		(334)	111.1%	
Street Furniture :- Indirect Expenditure	0	2,998	4,860	1,862	0	1,862	61.7%	0
Net Expenditure	0	(2,998)	(4,860)	(1,862)				

Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
216 Pavilion Cafe								
1180 Grants Recieved	0	9,659	0	(9,659)			0.0%	
1600 Pavillion Cafe Sales	1,581	63,056	50,000	(13,056)			126.1%	
Pavilion Cafe :- Income	1,581	72,715	50,000	(22,715)			145.4%	0
3540 Pavilion Purchases	769	20,017	25,000	4,983		4,983	80.1%	
Pavilion Cafe :- Direct Expenditure	769	20,017	25,000	4,983	0	4,983	80.1%	0
4001 Salaries	4,499	31,565	45,900	14,335		14,335	68.8%	
4007 Uniform	0	61	150	89		89	40.7%	
4008 Training	0	0	250	250		250	0.0%	
4010 Health & Safety	0	0	100	100		100	0.0%	
4011 Rates	290	2,614	0	(2,614)		(2,614)	0.0%	
4016 Cleaning	0	24	20	(4)		(4)	122.2%	
4020 Consumables & Other Expenses	0	3,072	2,000	(1,072)		(1,072)	153.6%	
4022 Postage & Telephone	22	258	500	242		242	51.6%	
4023 Printing & Stationery	0	0	200	200		200	0.0%	
4025 IT (Website & Email)	9	122	0	(122)		(122)	0.0%	
4036 Repairs and Renewals	0	445	2,000	1,555		1,555	22.3%	
4037 Maintenance Contracts	0	88	0	(88)		(88)	0.0%	
4040 Equipment/Furniture	0	1,038	500	(538)		(538)	207.6%	
4055 Stocktaking Fees	0	120	240	120		120	50.0%	
4061 Streamline Charges	48	861	700	(161)		(161)	123.0%	
Pavilion Cafe :- Indirect Expenditure	4,868	40,268	52,560	12,292	0	12,292	76.6%	0
Net Income over Expenditure	(4,055)	12,429	(27,560)	(39,989)				
217 Play Areas								
4010 Health & Safety	0	475	1,000	525		525	47.5%	
4016 Cleaning	0	0	1,000	1,000		1,000	0.0%	
4020 Consumables & Other Expenses	0	0	500	500		500	0.0%	
4028 Insurance	0	0	4,050	4,050		4,050	0.0%	
4036 Repairs and Renewals	216	3,978	10,000	6,022		6,022	39.8%	
4040 Equipment/Furniture	0	180	1,000	820		820	18.0%	
4044 Tree Works	0	0	2,000	2,000		2,000	0.0%	
Play Areas :- Indirect Expenditure	216	4,633	19,550	14,917	0	14,917	23.7%	0
Net Expenditure	(216)	(4,633)	(19,550)	(14,917)				
218 Skate Park								
4036 Repairs and Renewals	0	0	1,000	1,000		1,000	0.0%	
Skate Park :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	0	0	(1,000)	(1,000)				

Detailed Income & Expenditure by Budget Heading 31/01/2022

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
219 Sweeper								
4036 Repairs and Renewals	1,060	2,002	0	(2,002)		(2,002)	0.0%	
4040 Equipment/Furniture	0	27	0	(27)		(27)	0.0%	
4042 Vehicle Costs	0	843	0	(843)		(843)	0.0%	
4090 Sweeper Leasing	2,056	20,563	24,675	4,112		4,112	83.3%	
4091 Sweeper Consumables	0	643	2,000	1,357		1,357	32.1%	
4092 Sweeper Fuel	488	4,030	2,000	(2,030)		(2,030)	201.5%	
4093 Sweeper Waste Disposal	2,114	20,686	30,000	9,314		9,314	69.0%	
4094 Sweeper Maintenance	0	0	1,000	1,000		1,000	0.0%	
Sweeper :- Indirect Expenditure	5,719	48,793	59,675	10,882	0	10,882	81.8%	0
Net Expenditure	(5,719)	(48,793)	(59,675)	(10,882)				
220 Depot								
4011 Rates	717	6,702	0	(6,702)		(6,702)	0.0%	
4014 Electricity and Gas	283	506	0	(506)		(506)	0.0%	
4018 Rent	0	12,246	0	(12,246)		(12,246)	0.0%	
4020 Consumables & Other Expenses	0	5	1,000	995		995	0.5%	
4025 IT (Website & Email)	40	160	0	(160)		(160)	0.0%	
4036 Repairs and Renewals	0	0	1,000	1,000		1,000	0.0%	
4037 Maintenance Contracts	0	150	0	(150)		(150)	0.0%	
4040 Equipment/Furniture	0	0	1,500	1,500		1,500	0.0%	
4921 CAP - Vehicles & Equipment	0	0	2,000	2,000		2,000	0.0%	
Depot :- Indirect Expenditure	1,040	19,769	5,500	(14,269)	0	(14,269)	359.4%	0
Net Expenditure	(1,040)	(19,769)	(5,500)	14,269				
299 Services to be devolved								
4000 UNALLOCATED GLOBAL BUDGET	0	0	262,000	262,000		262,000	0.0%	
4040 Equipment/Furniture	0	1,465	0	(1,465)		(1,465)	0.0%	
4850 Sustainable Warminster	0	(152)	0	152		152	0.0%	
5316 Tfr frm Services to be Devolve	0	(1,465)	0	1,465		1,465	0.0%	
Services to be devolved :- Indirect Expenditure	0	(152)	262,000	262,152	0	262,152	(0.1%)	0
Net Expenditure	0	152	(262,000)	(262,152)				
Open Spaces & Services :- Income	2,469	77,347	63,460	(13,887)			121.9%	
Expenditure	37,817	338,626	703,895	365,269	0	365,269	48.1%	
Movement to/(from) Gen Reserve	(35,348)	(261,279)						

Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Civic Centre								
301 Civic Centre								
1001 Letting Income	7,410	25,879	20,000	(5,879)			129.4%	
1002 Events Income	0	476	500	24			95.2%	
1003 Equipment Hire	75	75	0	(75)			0.0%	
1004 Security Staff Recharged	222	222	0	(222)			0.0%	
1193 Miscellaneous Income	13	13	0	(13)			0.0%	
Civic Centre :- Income	7,719	26,664	20,500	(6,164)			130.1%	0
4001 Salaries	2,811	40,087	64,600	24,513		24,513	62.1%	
4007 Uniform	0	30	200	170		170	15.1%	
4008 Training	0	490	500	10		10	98.0%	
4011 Rates	699	6,986	7,100	114		114	98.4%	
4012 Water Rates	1,468	1,687	1,500	(187)		(187)	112.4%	
4013 Rent Payable (Internal)	(3,100)	(31,000)	(37,200)	(6,200)		(6,200)	83.3%	
4014 Electricity and Gas	5,118	14,151	15,000	849		849	94.3%	
4016 Cleaning	41	137	500	363		363	27.4%	
4020 Consumables & Other Expenses	166	1,726	1,250	(476)		(476)	138.0%	
4022 Postage & Telephone	0	60	500	440		440	12.0%	
4025 IT (Website & Email)	179	1,435	0	(1,435)		(1,435)	0.0%	
4028 Insurance	0	1,886	2,600	714		714	72.6%	
4029 Licences	0	180	2,500	2,320		2,320	7.2%	
4031 Publicity & Marketing	0	0	500	500		500	0.0%	
4035 Refuse Collection\Bin Emptying	0	738	0	(738)		(738)	0.0%	
4036 Repairs and Renewals	342	8,140	7,500	(640)		(640)	108.5%	
4037 Maintenance Contracts	82	6,576	7,500	924		924	87.7%	
4040 Equipment/Furniture	490	1,627	1,000	(627)		(627)	162.7%	
4055 Stocktaking Fees	0	60	240	180		180	25.0%	
4061 Streamline Charges	0	97	300	203		203	32.4%	
4801 Events Funding	0	0	750	750		750	0.0%	
Civic Centre :- Indirect Expenditure	8,296	55,092	76,840	21,748	0	21,748	71.7%	0
Net Income over Expenditure	(577)	(28,428)	(56,340)	(27,912)				
305 Civic Centre Bar								
1580 Bar Sales	525	678	7,500	6,822			9.0%	
Civic Centre Bar :- Income	525	678	7,500	6,822			9.0%	0
3530 Bar Purchases	167	1,055	3,000	1,945		1,945	35.2%	
3531 Bar Gas & Consumables	0	0	200	200		200	0.0%	
Civic Centre Bar :- Direct Expenditure	167	1,055	3,200	2,145	0	2,145	33.0%	0

Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4040 Equipment/Furniture	0	0	250	250		250	0.0%	
Civic Centre Bar :- Indirect Expenditure	0	0	250	250	0	250	0.0%	0
Net Income over Expenditure	358	(377)	4,050	4,427				
<u>306 Civic Centre Coffee Bar</u>								
1581 Coffee Bar Sales	63	920	0	(920)			0.0%	
Civic Centre Coffee Bar :- Income	63	920	0	(920)				0
3535 Coffee Bar Purchases	0	402	0	(402)		(402)	0.0%	
Civic Centre Coffee Bar :- Direct Expenditure	0	402	0	(402)	0	(402)		0
Net Income over Expenditure	63	517	0	(517)				
Civic Centre :- Income	8,307	28,261	28,000	(261)			100.9%	
Expenditure	8,463	56,549	80,290	23,741	0	23,741	70.4%	
Movement to/(from) Gen Reserve	(155)	(28,287)						
Grand Totals:- Income	22,054	1,757,160	1,402,764	(354,396)			125.3%	
Expenditure	91,212	1,235,537	1,412,764	177,227	0	177,227	87.5%	
Net Income over Expenditure	(69,158)	521,623	(10,000)	(531,623)				
Movement to/(from) Gen Reserve	(69,158)	521,623						

Summary Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Finance & Assets								
101	Council Administration	Income	62	1,276,542	1,279,099	2,557		99.8%
		Expenditure	26,477	220,272	310,660	90,388	90,388	70.9%
	Movement to/(from) Gen Reserve	(26,416)	1,056,270					
102	Civic and Democratic	Income	0	600	0	(600)		0.0%
		Expenditure	350	6,008	9,737	3,729	3,729	61.7%
	Movement to/(from) Gen Reserve	(350)	(5,408)					
103	Policy and Communications	Expenditure	107	1,310	7,000	5,690	5,690	18.7%
104	Council Events	Income	0	2,156	3,500	1,344		61.6%
		Expenditure	841	18,865	24,500	5,635	5,635	77.0%
	Movement to/(from) Gen Reserve	(841)	(16,709)					
107	Grants and Projects	Income	0	8,300	0	(8,300)		0.0%
		Expenditure	2,549	42,205	43,100	895	895	97.9%
	Movement to/(from) Gen Reserve	(2,549)	(33,905)					
201	CCTV	Income	3,932	20,731	21,505	774		96.4%
		Expenditure	5,921	80,143	79,405	(738)	(738)	100.9%
	Movement to/(from) Gen Reserve	(1,989)	(59,412)					
202	Dewey House	Income	600	5,400	7,200	1,800		75.0%
		Expenditure	2,003	13,936	14,575	639	639	95.6%
	Movement to/(from) Gen Reserve	(1,403)	(8,536)					
499	Capital Expenditure	Income	6,684	337,823	0	(337,823)		0.0%
		Expenditure	6,684	457,624	139,602	(318,022)	(318,022)	327.8%
	Movement to/(from) Gen Reserve	0	(119,801)					
	Finance & Assets Income	11,278	1,651,552	1,311,304	(340,248)			125.9%
	Expenditure	44,933	840,362	628,579	(211,783)	0	(211,783)	133.7%
	Movement to/(from) Gen Reserve	(33,655)	811,190					
Open Spaces & Services								
209	Outside Services	Expenditure	17,630	168,668	203,200	34,532	34,532	83.0%
210	Town Park	Income	330	3,350	12,460	9,110		26.9%
		Expenditure	5,365	27,104	54,650	27,546	27,546	49.6%
	Movement to/(from) Gen Reserve	(5,035)	(23,754)					
211	Open Spaces	Expenditure	240	992	250	(742)	(742)	396.7%
212	Cemetery and Churchyard	Income	558	1,282	1,000	(282)		128.2%
		Expenditure	23	931	1,150	219	219	81.0%
	Movement to/(from) Gen Reserve	535	351					
214	Public Conveniences (TP & CCP)	Expenditure	1,947	4,605	14,500	9,895	9,895	31.8%
215	Street Furniture	Expenditure	0	2,998	4,860	1,862	1,862	61.7%

Summary Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
216	Pavilion Cafe							
	Income	1,581	72,715	50,000	(22,715)			145.4%
	Expenditure	5,636	60,286	77,560	17,274		17,274	77.7%
	Movement to/(from) Gen Reserve	<u>(4,055)</u>	<u>12,429</u>					
217	Play Areas							
	Expenditure	216	4,633	19,550	14,917		14,917	23.7%
218	Skate Park							
	Expenditure	0	0	1,000	1,000		1,000	0.0%
219	Sweeper							
	Expenditure	5,719	48,793	59,675	10,882		10,882	81.8%
220	Depot							
	Expenditure	1,040	19,769	5,500	(14,269)		(14,269)	359.4%
299	Services to be devolved							
	Expenditure	0	(152)	262,000	262,152		262,152	(0.1%)
	Open Spaces & Services Income	<u>2,469</u>	<u>77,347</u>	<u>63,460</u>	<u>(13,887)</u>			<u>121.9%</u>
	Expenditure	<u>37,817</u>	<u>338,626</u>	<u>703,895</u>	<u>365,269</u>	<u>0</u>	<u>365,269</u>	<u>48.1%</u>
	Movement to/(from) Gen Reserve	<u>(35,348)</u>	<u>(261,279)</u>					
Civic Centre								
301	Civic Centre							
	Income	7,719	26,664	20,500	(6,164)			130.1%
	Expenditure	8,296	55,092	76,840	21,748		21,748	71.7%
	Movement to/(from) Gen Reserve	<u>(577)</u>	<u>(28,428)</u>					
305	Civic Centre Bar							
	Income	525	678	7,500	6,822			9.0%
	Expenditure	167	1,055	3,450	2,395		2,395	30.6%
	Movement to/(from) Gen Reserve	<u>358</u>	<u>(377)</u>					
306	Civic Centre Coffee Bar							
	Income	63	920	0	(920)			0.0%
	Expenditure	0	402	0	(402)		(402)	0.0%
	Movement to/(from) Gen Reserve	<u>63</u>	<u>517</u>					
	Civic Centre Income	<u>8,307</u>	<u>28,261</u>	<u>28,000</u>	<u>(261)</u>			<u>100.9%</u>
	Expenditure	<u>8,463</u>	<u>56,549</u>	<u>80,290</u>	<u>23,741</u>	<u>0</u>	<u>23,741</u>	<u>70.4%</u>
	Movement to/(from) Gen Reserve	<u>(155)</u>	<u>(28,287)</u>					
Grand Totals:-								
	Income	<u>22,054</u>	<u>1,757,160</u>	<u>1,402,764</u>	<u>(354,396)</u>			<u>125.3%</u>
	Expenditure	<u>91,212</u>	<u>1,235,537</u>	<u>1,412,764</u>	<u>177,227</u>	<u>0</u>	<u>177,227</u>	<u>87.5%</u>
	Net Income over Expenditure	<u>(69,158)</u>	<u>521,623</u>	<u>(10,000)</u>	<u>(531,623)</u>			
	Movement to/(from) Gen Reserve	<u>(69,158)</u>	<u>521,623</u>					

Detailed Balance Sheet - Excluding Stock Movement

Month 10 Date 31/01/2022

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	Freehold Land & Buildings	1,528,041	339,742	1,188,299
11	Leasehold Land & Buildings	4,835	484	4,351
21	Vehicles & Equipment	446,392	329,640	116,752
41	Infrastructure Assets	387,541	155,873	231,668
61	Community Assets	103,808	0	103,808
	Total Fixed Assets	2,470,617	825,739	1,644,878
	<u>Current Assets</u>			
101	Debtors - Civic Centre	7,524		
102	Debtors - Town Council	1,375		
105	VAT Control A/c	2,701		
110	Prepayments	15,818		
115	Other Debtors	1,514		
120	Stock - Bar	1,591		
121	Stock - Pavilion Cafe	3,206		
150	Capital Grant Debtors	497		
200	Current/Instant Access Account	280,803		
215	CCLA - Deposit Fund	1,314,197		
220	Petty Cash Account	250		
221	Float - Civic Centre	700		
	Total Current Assets		1,630,175	
	<u>Current Liabilities</u>			
501	Trade Creditors	13,501		
515	PAYE/NIC Due	6,628		
516	Superannuation	7,782		
561	Income In Advance	330		
565	Deposits - Bookings	(330)		
590	Retentions	14,792		
	Total Current Liabilities		42,704	
	Net Current Assets			1,587,471
	Total Assets less Current Liabilities			3,232,349
	<u>Long Term Liabilities</u>			
390	Deferred Grants - Unapplied	12,212		
391	Deferred Grants - Applied	318,325		
392	Deferred Grants - Released	(64,729)		
401	PWLB Loan	297,536		
	Total Long Term Liabilities		563,344	
	Total Assets less Total Liabilities			2,669,005
	<u>Represented by :-</u>			
300	Current Year Fund	521,739		
310	General Reserves	289,316		
315	EMR Capital Projects	235,435		
316	EMR Services to be Devolved	252,770		
319	EMR Elections	18,962		

Detailed Balance Sheet - Excluding Stock Movement

Month 10 Date 31/01/2022

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
323	EMR Tennis Courts	10,000
325	EMR CCTV	2,529
326	EMR Climate Change	2,000
329	EMR Open Spaces	20,663
330	EMR Catenary Cables	3,168
331	EMR Depot	25,000
332	EMR Sweeper	3,000
336	EMR Training	2,062
338	EMR Play Areas	50,057
343	EMR Town Crier	2,261
346	EMR Website	863
352	EMR CIL 18-19	59,667
353	EMR CIL 19-20	12,372
354	EMR CIL 20-21	1,755
355	EMR S106 Grant	814
356	EMR CIL 21-22	60,827
360	Capital Financing Account	1,093,746
Total Equity		2,669,005

Variance Report to Finance and Audit Committee 7th March 2022

Variances – YTD 31st January 2022

The RFO provides the council with a statement of receipts and payments to date under each head of the budgets, comparing actual expenditure to the appropriate date against that planned as shown in the budget. These statements are to be prepared at least at the end of each financial quarter and shall show explanations of material variances. For this purpose, 'material' shall be in excess of (15%) of the budget, minimum of £500, based on the budget for that period, (and allowing for prepayments or accruals). Spending up to end of January 2021 would be expected to be 83.3%, variances are for spending above 100%, or below 66.7%, minimum of £500. (Previously advised in grey)

Code	Title	Spend £	Budget £	Variance £	% budget	Explanation
	January 2022					
101/4001	Salaries	136,091	207,050	70,959	65.7%	Unfilled posts, national pay settlement not yet agreed
101/4008	Training	1007	2,500	1493	40.3%	Covid reducing training opportunities
101/4022	Postage & Telephone	522	3,000	2,478	17.4%	Increase use of online
101/4028	Insurance	17,990	9,500	(4,042)	142.6%	Change to upfront payments
101/4056	Accountancy Fees	8,081	15,000	6,919	53.9%	Phasing
101/4040	Mayoral Expenses	(2811)	1000	3,811	(281.1%)	Carryover on unspent mayoral expenses
103/4034	Newsletters	523	£2000	1,477	26.2%	Change from leaflet to newspaper advert. Outstanding invoices
104/1701	Christmas Events Income	2,156	3,500	1,344	61.6%	Less income than predicted
104/4081	Civic Events	1,039	2,000	961	51.9%	Reduced events due to covid
107/4700	Grants Large	32,922	15,000	17,922	202.9%	Includes grants paid by Dewey Trust
107/4710	Enterprise Warminster	1,076	2,100	1,024	51.2%	Reduced demand for Parking Partnership Refunds

Variance Report to Finance and Audit Committee 7th March 2022

Code	Title	Spend £	Budget £	Variance £	% budget	Explanation
107/4714	Neighbourhood Planning	2,125	14,691	12,566	14.5%	Outstanding invoices and process going into next financial year.
201/1205	CCTV -West Wilts Trading estate fees	£8,230	£5,8000	(2,430)	141.9%	
201/4037	CCTV Maintenance Contracts	5,524	4,000	1,524	138,1%	Quarterly inspections not budgeted for.
202/4036	Repairs and Renewals Dewey House	1,842	1,500	(342)	115.4%	Slightly more Repairs and Renewals than usual
209/4007	Uniform	1,465	900	(565)	162.8%	Consolidation of codes
209/4036	Repairs and Renewals	1,842	1,00	(2,634)	n/a	Recoding
209/4040	Equipment/Furniture	1,194	250	(944)	477.5%	Consolidation of codes
209/4042	Vehicle Costs	15,031	12,5000	(2,511)	120.2%	Inadequate budget line now including insurance
210/4012	Water Rates	7,891	14,000	6,109	56.4	No paddling pool
210/4020	Consumables and other expenditure	1,115	300	(815)	371.6%	Recoding
210/4035	Refuse Collection\Bin Emptying	3,845	0	(3,845)		Coding error and lack of budget.
210/4036	Town Park - Repairs and Renewals	5,644	10,000	4,356	56.4	Less work than usual this year.
210/4040	Town Park - Equipment/Furniture	1,943	5,000	3,057	38.9	Less work than usual this year.
210/4044	Tree Works	2,801	0	(2,801)		Recoding
214/4011	Rates	(3,593)	0	3,593	0%	Refund

Variance Report to Finance and Audit Committee 7th March 2022

Code	Title	Spend £	Budget £	Variance £	% budget	Explanation
214/4012	Water Rates	1,582	2,500	914	63.4%	Slight variance in use
214/4014	Electricity and Gas	3,110	1,500	(1,610)	207.3%	Previous year low due to covid
214/4020	Consumables and other expenditure	1,202	100	(1,102)	12021%	Coding consolidation
216/1600	Pavilion Café Sales	63,056	50,000	(13,056)	126.1%	Strong Café sales.
216/4020	Consumable and other expenses	3,072	2,000	(1,172)	153.6%	Increase in Café takeaway cups etc due to Covid 19.
216/4036	Repairs and Renewals	445	2,000	1,555	22.3%	Less repairs than usual in Café
217/4026	Play areas repair and renewal	3,978	10,000	6,022	39.8%	Demand led variation
219/4092	Sweeper Fuel	4,030	2,000	(2,030)	201.5%	Initial Budget too low
301/1001	Civic Centre Letting income	25,879	20,000	(5,879)	89.6	Excellent January income as impact of covid declines
301/4001	Salaries	40,087	64,600	24,513	62.1%	Vacancy factor, good cost control and national pay settlement not yet agreed
301/4029	Licenses	180	2,500	2,320	7.2%	Impact of covid
305/1580	Bar Sales	678	7,500	6,822	9%	Impact of covid

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List of Payments made between 01/01/2022 and 31/01/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/01/2022	WCC	Std Ord	717.00		Depot Rates 21/22
01/01/2022	Grenke Leasing Ltd.	Std Ord	318.89		Photocopier lease
01/01/2022	Grenke Leasing Ltd.	Std Ord	111.60		Photocopier lease
04/01/2022	VWFS Ltd	DD	405.53		VWFS Ltd-WN20 NCA Lease
04/01/2022	Grist Environmental	DD01	2,785.84		12508-Sweeper waste removal
04/01/2022	W2B-10525394	DD02	48.00		P/Ledger Electronic Payment
04/01/2022	W2B-70006826	DD03	2,105.50		P/Ledger Electronic Payment
04/01/2022	W2B-70064023	DD04	63.50		12743-water-31.07.21-25.01.202
05/01/2022	Booker	DD05	135.37		12579-Pav cafe stock
10/01/2022	Screwfix Direct Ltd	DD06	190.62		P/Ledger Electronic Payment
11/01/2022	Netitude Ltd	DD07	1,737.68		12665-Monthly IT Charge
11/01/2022	Fuel Genie DDR	DD08	106.66		12649-Fuel costs
12/01/2022	Amazon Business	BACS01	24.82		12638-Weekly planner 2022
12/01/2022	Bloomin Krackers Ltd	BACS02	100.00		12639-Flower arrangement-Civic
12/01/2022	Checkpoint Warminster	BACS03	116.04		12640-Tyre replacement
12/01/2022	Coates & Parker Ltd	BACS04	299.02		12642-5 wks newspaper
12/01/2022	Charles Saunders Ltd	BACS05	204.62		12582-Disposable hand towel
12/01/2022	Complete Fire Services Ltd	BACS06	155.88		12643-Fire site service-Dewey
12/01/2022	Dave Naughton Electrical Servi	BACS07	168.96		12644-Lighting issue-Dewey/Civ
12/01/2022	DCK Accounting Solutions Ltd	BACS08	615.18		12645-Accounts visit Dec21
12/01/2022	Estate Incomes Limited	BACS09	1,156.97		12647-Swan Business Serv./Rent
12/01/2022	F&S Gibbs Transport Services L	BACS10	336.00		12653-Skip rental Nov 2021
12/01/2022	Melksham Groundcare Machinery	BACS11	286.80		12663-Husqvarna mulch lawnmowe
12/01/2022	Victoria Moore Catering	BACS12	375.00		12664-Celebration high tea-Civ
12/01/2022	Proludic	BACS13	173.12		12669-Polysafe seat
12/01/2022	Prosec Consultancy Ltd	BACS14	96.00		12670-Key holding service
12/01/2022	Office Right Business Solution	BACS15	168.00		12682-Baffle jackets
12/01/2022	Sydenhams Hire Centres Ltd	BACS16	29.17		12683-Compactor plate hire
12/01/2022	Wiltshire Council	BACS17	533.88		12688-Payroll charge-Sept/Dec
13/01/2022	West mercia Energy	DD09	711.32		12623-Elec Nov 2021
14/01/2022	Pension Fund Due 2021	DD	8,295.30		Pension Fund Due 2021
14/01/2022	Mr G Boon	BACS18	4,800.00		12655-Hot water cylinder
14/01/2022	Warminster Parking Partnership	BACS19	424.20		12689-Parking refunds
14/01/2022	Instrom Ltd	BACS20	3,960.00		12660-Review Town Centre CCTV
14/01/2022	Office Evolution Ltd	BACS21	55.20		12667-Photocopying charges
15/01/2022	Proprel Finance	DDR	66.88		CCTV Phone Lease
15/01/2022	Wiltshire Council	Std Ord	23.00		Boreham Rd Cemetery-Rates21/22
15/01/2022	Wiltshire Council	Std Ord	699.00		Civic Centre - Rates 21/22
15/01/2022	Wiltshire Council	Std Ord	536.00		Dewey House - Rates 21/22
15/01/2022	Wiltshire Council	Std Ord	290.00		Lake Pleasure (Pav Cafe)-Rates
17/01/2022	DIGITAL SPACE GROUP LTD	DD10	25.49		P/Ledger Electronic Payment
17/01/2022	Skyguard Ltd T/As Peoplesafe	DD	115.20		12668-Microguard subscription
18/01/2022	Fuel Genie DDR	DD11	165.25		12651-Fuel costs

List of Payments made between 01/01/2022 and 31/01/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
18/01/2022	Matt Curtis Photography	BACS22	300.00		12662-Mayors photos
18/01/2022	Mr G Boon	BACS23	60.00		12654-Repair to toilet-Civic
18/01/2022	Marmax Porducts Ltd	BACS24	168.00		12661-Solid brown parts
18/01/2022	Roundstone Vending Limited	BACS25	166.55		12672-Coffee, hot choc & whitn
18/01/2022	Jules P Curtis	BACS26	3,450.00		12673-Rebuild-Town park wall
18/01/2022	SLCC Enterprises Ltd	BACS27	78.00		12678-Appraisal tech. JH
18/01/2022	Office Right Business Solution	BACS28	175.12		12681-Stainless steel cleaner
18/01/2022	Wheelers (Westbury) Ltd	BACS29	151.20		12686-Repairs to cameras 33+36
18/01/2022	Petty cash	109579	240.31		Petty cash
19/01/2022	Paragon-Sweeper leasing	DD	2,467.51		Paragon-Sweeper leasing
19/01/2022	Streamline Merchant Services	DD12	37.40		P/Ledger Electronic Payment
19/01/2022	Worldpay (UK) Ltd	DD13	43.87		12687-Pav cafe-Card charge
20/01/2022	Designer Mark	BACS30	9,960.00		12646-New website
21/01/2022	HMRC PAYE/NI Due	DD	6,985.06		HMRC PAYE/NI Due
21/01/2022	Bank charge payable	CHRG	29.24		Bank charge payable
21/01/2022	Proludic	BACS31	43,538.28		12603-Timber trail replacement
23/01/2022	SLCC Enterprises Ltd	BACS32	144.00		12703-JH ILCA fee
23/01/2022	Proludic	BACS33	10,461.55		12602-Play area fencing replac
23/01/2022	Total Gas & Power	DD14	5,832.07		12676-Gas charge Oct - Dec 21
24/01/2022	VWFS Ltd	DD	33.98		VWFS Ltd lease
25/01/2022	Staff salaries Jan 22	BACS	23,838.23		Staff salaries Jan 22
25/01/2022	Total Gas & Power	DD15	1,236.28		12684-Elec charge Oct-Dec'21
25/01/2022	Total Gas & Power	DD16	297.64		12720-Depot electricity
25/01/2022	Fuel Genie DDR	DD17	138.46		12650-Fuel costs
25/01/2022	Staff Standby	CONTRA	200.00		Staff Standby
26/01/2022	Kingcombe Stonbury Ltd	BACS34	79,288.95		12701-Splashpad Payment 5
26/01/2022	ALD Automotive Limited t/a For	DD18	377.93		12652-Vant rental
26/01/2022	O2	DD19	201.59		12666-Monthly Mobile charge
27/01/2022	Kelly's Donkeys	BACS35	50.00		12712-SIP Donkey hire
27/01/2022	D.A.N. Hire	BACS36	135.00		12708-SIP Toilets hire
27/01/2022	F&S Gibbs Transport Services L	BACS37	396.00		12702-Skip hire
27/01/2022	Radioswap Ltd	BACS38	1,709.32		12716-CCTV Radios x 12
27/01/2022	Office Right Business Solution	BACS39	65.38		12717-Toilet cleaner
27/01/2022	Sydenhams Ltd	BACS40	16.68		12719-Timber for play areas
27/01/2022	Alvian Ltd	BACS41	1,225.20		12705-Play area repairs
28/01/2022	Amazon Business	BACS42	24.32		P/Ledger Electronic Payment
31/01/2022	Place Studio Ltd	BACS43	2,550.00		12715-N/Plan support
31/01/2022	Kingcombe Stonbury Ltd	BACS44	5,627.97		1714-Payment 4
31/01/2022	Hills Waste Solutions Ltd	DD20	192.46		12658-Water&recycling-Civic
31/01/2022	Hunot HR	DD21	240.00		12659-Advice line
Total Payments			235,866.04		

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